

**Derby Homes Grant Youth Alliance Inspire and Innovate Project Guidance Notes**

**The Grant** - The Derby Home YA Grant fund provides grants up to £2000 for the Youth Alliance network organisations to help support young people up to the age of 18 (24 for SEND) in Derby City.

Community Action Derby (CAD) are administering a partner project proposal process on behalf of Derby Homes and are looking to engage with the Youth Alliance network of approved alliance providers such as grassroots sports coaching organisations, creative and performing arts providers etc.

**Eligibility**   
Youth Alliance network member organisations not previously funded by Inspire and Innovate project fund within 12 months.

**Key dates:**

The following process will be followed:

**Partner proposal process opens:** Thursday 21st December 2023

**Deadline for proposals:**  ongoing until all funding has been allocated

**Grants Award decision:** ongoing

**Project Themes**Projects should fall into least one of the following themes:

* *Mental Health and emotional wellbeing*
* *Mentoring support for individuals and families*
* *Outreach work and diversionary activities*
* *Equality and Diversity*
* *Poverty – including food poverty*
* *Education/ Employment*
* *Youth Voice*

*Priority Wards in yellow*

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| Wards |
| **Abbey** |
| Allestree |
| **Alvaston** |
| **Arboretum** |
| Blagreaves |
| **Boulton** |
| **Chaddesden** |
| Chellaston |
| Darley |
| **Derwent** |
| **Littleover** |
| Mackworth |
| **Mickleover** |
| **Normanton** |
| Oakwood |
| **Sinfin** |
| **Spondon** |

**Funding:**The grant will fund project costs in the region £2,000 per organisation.

**Monitoring, Reporting and Evaluation will focus on:**

* Ability of the organisation to deliver their proposed project to a high standard/track record
* The ability to fit the project to needs identified
* The organisation’s commitment to collaborate with alliance providers and key partners
* Evidence of policies and training that support the safe delivery of the proposed activity

Organisations must be able to demonstrate and explain their safeguarding arrangements and have relevant and appropriate policies and procedures in place in relation to:

* + Safeguarding
  + Health and Safety
  + Accessibility and inclusiveness, including addressing equality and diversity
  + Food hygiene registration and certification where your project involves food

**Reporting requirements:**

Partners will be required to complete and submit monitoring and evaluation forms throughout the project period. Templates will be provided and Information will include but is not limited to:

**Person/Family**

* Number of participants, male/female ratios, age, ethnicity
* Vulnerability level
* Geographical Area
* Length of intervention
* Referrals signposted to wider network
* Completion of project

**Place**

* Type of intervention
* Numbers engaged
* Geographical Area
* Length of intervention
* Referrals signposted to wider network

**Closing Date: ongoing**

**When completed, please return to:**

[grants@communityactionderby.org.uk](mailto:grants@communityactionderby.org.uk) by email only